

INSTRUCTIONS FOR COMPLETING AN APPLICATION

ISSUANCE OF EHIC TO A HEALTH INSURED PERSON

- A. The application is submitted personally by the health insured person.**
- B. Required documents:** Identity card and copy with "True to original" certificate and signature!
- C. Method of completing the application.**

The application must be completed on a computer, typewriter or handwritten legibly in block letters. The names are written without abbreviations in Cyrillic and Latin characters, just as they appear on the ID card.

PLEASE READ THE INSTRUCTIONS CAREFULLY FOR EACH FIELD !!!

THE APPLICANT FILLS IN THE FIELDS NUMBER 3, 4, 6, 7, 9 AND THE STATEMENT OF AWARENESS ON THE BACK OF THE APPLICATION!

In box No. 3 the data on the ID card of the person requesting the EHIC shall be filled in. A permanent address is one that is recorded on the ID card.

PIN/FPN of the person is filled in the relevant PIN/FPN field.

In field No. 4 the data on the identity card of the person, as they are written, should be filled in legibly in Cyrillic and Latin.

Box 7 shall fill in a current address when it is different from the permanent address according to the "Certificate of current address" issued by the municipality on whose territory it resides.

In box 9 the person shall enter the date of submission of the application and sign it.

On the back of the application, the "Awareness Declaration" is filled in with three names, date and signature.

ISSUING AN EHIC TO PERSONS WHO CANNOT APPEAR IN PERSON

- A. The application shall be completed and submitted by an authorized person.**
- B. Required documents:**
 - 1. Authorized person's ID card.
 - 2. Identity card of the person to whom the EHIC will be issued - copy with "True to original" certificate and signature!

C. Method of completing the application.

The application must be completed on a computer, typewriter or handwritten legibly in block letters.

The names are written without abbreviations in Cyrillic and Latin characters, just as they appear on the ID card.

PLEASE READ THE INSTRUCTIONS CAREFULLY FOR EACH FIELD !!!

THE APPLICANT FILLS IN THE FIELDS NUMBER 3,4, 6,7, 9, THE STATEMENT OF AWARENESS AND THE POWER OF ATTORNEY ON THE BACK OF THE APPLICATION

In box No. 3 the data on the ID card of the authorized person.

PIN/FPN of the person to whom the EHIC will be issued is filled in the relevant PIN/FPN field.

In field No. 4 the name and the date of birth on the identity card of the person to whom the EHIC will be issued, as they are written, should be filled in.

In field No. 6 the data on the ID card of the person should be filled in.

In field No. 7 the current address on the ID card of the person to whom the EHIC will be issued should be filled in.

In field No. 9 the authorized person shall enter the date of submission of the application and sign it.

On the back of the application, the "Awareness Declaration" is filled in with three names, date and signature of the person to whom the EHIC will be issued.

On the back of the application is filled in a "Power of Attorney" by the person to whom the EHIC will be issued.

ISSUING OF EHIC TO CHILDREN UNDER 14 YEARS

A. The application must be completed and submitted by the parent or guardian of the child

B. Required documents:

1. Parent / guardian ID card.
2. Birth certificate or document certifying guardian/parental rights - original and copy.
3. Foreign passport - original and copy (if any).

C. Method of completing the application:

The application must be completed on a computer, typewriter or handwritten legibly in block letters. The names are written without abbreviations in Cyrillic and Latin characters, just as they appear on the ID card.

PLEASE READ THE INSTRUCTIONS CAREFULLY FOR EACH FIELD !!!

THE APPLICANT FILLS IN THE FIELDS NUMBER 3, 4, 6, 7, 9 AND THE STATEMENT OF AWARENESS ON THE BACK OF THE APPLICATION!

In field No. 3 the data on the identity card of the parent/guardian is filled in.

PIN/FPN of the child is filled in the relevant PIN/FPN field.

In field No. 4 the name and date of birth of the child's foreign passport (if any) or birth certificate should be filled in.

In field No. 6 the data on the foreign passport (if any) should be filled in.

In field No. 7 the current address on the ID card of the parent/guardian should be filled in.

In field No. 9 the parent/guardian shall enter the date of submission of the application and sign it.

On the back of the application, the "Awareness Declaration" is filled in with three names, date and signature of the parent/guardian.

ISSUANCE OF EHR TO MINORS BETWEEN THE AGES OF 14 AND 18

A. The application must be completed and submitted by the parent or guardian of the child

B. Required documents:

1. Parent / guardian ID card.
2. Birth certificate or document certifying guardian/parental rights - original and copy.
3. Identity card - original and copy and copy with "True to original" certificate and signature! (if any).

C. Method of completing the application:

The application must be completed on a computer, typewriter or handwritten legibly in block letters. The names are written without abbreviations in Cyrillic and Latin characters, just as they appear on the ID card.

PLEASE READ THE INSTRUCTIONS CAREFULLY FOR EACH FIELD!!!

THE APPLICANT FILLS IN THE FIELDS NUMBER 3,4, 6,7, 9 AND THE STATEMENT OF AWARENESS ON THE BACK OF THE APPLICATION!

In field No. 3 the data on the identity card of the parent/guardian is filled in.

PIN/FPN of the person is filled in the relevant PIN/FPN field.

In field No. 4 the name and date of birth on the identity card of the person should be filled in.

In field No. 6 the data on the ID card of the person should be filled in.

In field No. 7 the current address on the ID card of the person should be filled in.

In field No. 9 the parent/guardian shall enter the date of submission of the application and sign it.

On the back of the application, the "Awareness Declaration" is filled in with three names, date and signature of the parent/guardian.

GENERAL

ISSUANCE PERIOD -15 CALENDAR DAYS

VALIDITY PERIOD -1 year, except for:

- for pensioners -10 years;
- for persons under 18 years - 5 years or up to 18 years, but not less than one year;

RENEWAL OF THE EHIC- can be done 1 month before the card expiry date.

THEFT / LOSS / DESTRUCTION - the person submits a model notification to the Regional Health and Safety Fund.

APPLICATIONS - only standard form is accepted.

TEMC - In the case of TEMC, an original and a copy are required.

When the person does not have an identity document (identity card) due to an expired time, loss, he/she is not entitled to file a new application for the issuing of the EHIC until his/her new identity document is released.